

**GREATER VICTORIA VOLUNTEER SOCIETY**  
(Operating as Volunteer Victoria)

**FINANCIAL STATEMENTS**

**MARCH 31 2025**



## INDEPENDENT AUDITOR'S REPORT

To the Directors of the Greater Victoria Volunteer Society:

### Qualified Opinion

We have audited the financial statements of the Greater Victoria Volunteer Society ("the Society"), which comprise the statement of financial position as at March 31, 2025, and the statements of operations and changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2025, current assets as at March 31, 2025, and fund balances as at March 31, 2025.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Report on other legal and regulatory requirements**

As required by the Societies Act of British Columbia, we report that, in our opinion, these accounting principles have been applied on a consistent basis with that of the preceding year.

Victoria, BC  
July 31, 2025

NKPG

Chartered Professional Accountants



**GREATER VICTORIA VOLUNTEER SOCIETY**  
(Operating as Volunteer Victoria)

**STATEMENT OF FINANCIAL POSITION**

MARCH 31 2025

	2025				2024						
		Internally Restricted Fund	Capital Fund	Externally Restricted Trust Funds (Schedule 1)	Total		Internally Restricted Fund	Capital Fund	Externally Restricted Trust Funds (Schedule 1)	Total	
ASSETS	Current Assets										
	Cash	160,274	3,296	8,278	229,954	401,801	197,176	3,296	8,277	190,295	399,045
	Short-term Investments (Note 5)	158,728	-	-	-	158,728	169,037	-	-	-	169,037
	Accounts Receivable	8,240	-	-	358	8,598	14,477	-	-	51,872	66,349
	Prepaid Expenses and Deposits	4,682	-	-	-	4,682	3,310	-	-	-	3,310
	Interfund Accounts payable	(2,810)	-	-	2,810	-	(1,163)	-	-	1,163	-
	Total Current Assets	329,114	3,296	8,278	233,122	573,809	382,837	3,296	8,277	243,330	637,740
	Tangible Capital Assets (Note 6)	-	-	8,914	-	8,914	-	-	11,143	-	11,143
		329,114	3,296	17,192	233,122	582,724	382,837	3,296	19,420	243,330	648,883
	LIABILITIES AND FUND BALANCES										
Current Liabilities											
Accounts Payable and Accrued Liabilities (Note 7)	25,446	-	-	-	25,446	33,224	-	-	11,928	45,152	
Deferred Revenue (Note 12)	129,400	-	-	-	129,400	191,043	-	-	-	191,043	
Deferred Operating Grants (Note 8)	-	-	-	163,239	163,239	-	-	-	161,476	161,476	
Funds held for Directed Disbursements (Note 9)	-	-	-	69,883	69,883	-	-	-	69,926	69,926	
Total Current Liabilities	154,846	-	-	233,122	387,968	224,267	-	-	243,330	467,597	
Fund Balances											
Total Fund Balances	174,268	3,296	17,192	-	194,756	158,570	3,296	19,420	-	181,285	
	329,114	3,296	17,192	233,122	582,724	382,837	3,296	19,420	243,330	648,883	

Approved by the Board

# GREATER VICTORIA VOLUNTEER SOCIETY

(Operating as Volunteer Victoria)

## STATEMENT OF CASH FLOWS

YEAR ENDED MARCH 31 2025

	2025					2024
	General Fund	Internally Restricted Fund	Capital Fund	Externally Restricted Trust Funds	Total	Total
Cash from operating activities						
Excess (Deficiency) of revenues over expenses	15,699	-	(2,229)	-	13,470	6,655
Amortization	-	-	2,229	-	2,229	2,786
	<u>15,699</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,699</u>	<u>9,441</u>
Net Change in operating current assets and liabilities						
Change in Accounts Receivable	6,236	-	-	51,514	57,750	88,052
Change Prepaid Expenses and Deposits	(1,372)	-	-	-	(1,372)	-
Change in Accounts Payable	(6,130)	-	-	(13,576)	(19,705)	29,738
Change in Deferred Revenue	(61,644)	-	-	-	(61,644)	22,760
Change in Deferred Operating Grants	-	-	-	1,762	1,762	13,101
Change in funds held for Directed Disbursements	-	-	-	(43)	(43)	(314)
	<u>(62,910)</u>	<u>-</u>	<u>-</u>	<u>39,658</u>	<u>(23,252)</u>	<u>153,337</u>
Net cash (reduction) from operating activities	<u>(47,212)</u>	<u>-</u>	<u>-</u>	<u>39,658</u>	<u>(7,554)</u>	<u>162,777</u>
Investing Activities						
Net realization (reinvestment of short term investments)	10,309	-	-	-	10,309	(57,890)
Purchase of tangible capital assets	-	-	-	-	-	-
repayment of loan	-	-	-	-	-	-
Proceeds on loan payable	-	-	-	-	-	-
Net cash (reduction) from investing activities	<u>10,309</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,309</u>	<u>(57,890)</u>
Increase (decrease) in cash	<u>(36,903)</u>	<u>-</u>	<u>-</u>	<u>39,658</u>	<u>2,755</u>	<u>104,887</u>
Cash Beginning of Year	197,177	3,296	8,277	190,296	399,045	293,679
Cash, End of Year	<u>160,274</u>	<u>3,296</u>	<u>8,277</u>	<u>229,954</u>	<u>401,800</u>	<u>398,567</u>
	from B/S					
	check					
	160,274	3,296	8,278	229,954	401,801	
	- 0.69	0.49	1.00	- 0.41	1.39	

# GREATER VICTORIA VOLUNTEER SOCIETY

(Operating as Volunteer Victoria)

## STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES

YEAR ENDED MARCH 31 2025

	2025					2024				
	Internally Restricted		Capital Fund	Externally Restricted Trust Funds (Schedule 2)	Total	General Fund	Internally Restricted Fund	Capital Fund	Externally Restricted Trust Funds	Total
Revenues										
Operating Grants	108,386	-	-	272,798	381,184	143,479	-	-	515,527	659,006
Gaming (Note 8)	77,020	-	-	-	77,020	77,000	-	-	-	77,000
Membership, rent & misc	119,998	-	-	-	119,998	95,314	-	-	-	95,314
Workshops & Special Projects	16,415	-	-	-	16,415	49,701	-	-	-	49,701
Donations & Sponsorships	8,251	-	-	-	8,251	8,738	-	-	-	8,738
Interest	4,944	-	-	-	4,944	2,890	-	-	-	2,890
	335,014	-	-	272,798	607,812	377,123	-	-	515,527	892,650
Expenditures										
Wages and Benefits (Note 12)	215,267	-	-	52,260	267,527	218,188	-	-	50,508	268,696
Program Costs	47,395	-	-	2,506	49,902	98,167	-	-	298,798	396,965
VIHA Directed Disbursements	-	-	-	118,992	118,992	-	-	-	97,464	97,464
Workshop and Special Project Costs	5,497	-	-	-	5,497	7,246	-	-	-	7,246
Office & Utilities	28,970	-	-	3,260	32,230	26,577	-	-	2,708	29,285
Building Occupancy	85,842	-	-	-	85,842	84,242	-	-	-	84,242
Professional and Consulting Fees	27,303	-	-	-	27,303	20,944	-	-	900	21,844
Fundraising	-	-	-	-	-	-	-	-	-	-
Transportation & Travel	545	-	-	432	977	583	-	-	-	583
Recruiting, Training, Recognition	660	-	-	500	1,160	3,857	-	-	1,368	5,224
Operating Costs (Recoveries)	(10,907)	-	-	10,490	(417)	(10,159)	-	-	10,159	-
Support Services (Recoveries)	(81,255)	-	-	84,357	3,102	(81,962)	-	-	53,623	(28,338)
Amortization	-	-	2,229	-	2,229	-	-	2,786	-	2,786
Total Expenditures	319,316	-	2,229	272,798	594,342	367,682	-	2,786	515,527	885,996
Excess (Deficiency) of Revenues over Expenses	15,699	-	(2,229)	-	13,470	9,441	-	(2,786)	-	6,655
INTERFUND TRANSFERS										
Purchase of Capital Assets	-	-	-	-	-	-	-	-	-	-
Fund Balances, Beginning of Year, as previously reported	158,570	3,296	19,420	-	181,286	149,129	3,296	22,206	-	174,631
Fund Balances, End of Year	174,268	3,296	17,192	-	194,756	158,570	3,296	19,420	-	181,286

# GREATER VICTORIA VOLUNTEER SOCIETY

(Operating as Volunteer Victoria)

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31 2025

The Society was incorporated under the Society Act of British Columbia on December 9, 1974.

### 1. Nature of Operations

The primary mission of Volunteer Victoria is to inspire everyone to volunteer.

Volunteer Victoria is an information and referral centre for people who wish to volunteer their time and talents in the community and also provides assistance with development and training in volunteer management

#### **General Fund**

This fund reports on the Society's core operation including recruitment and referral of volunteers for member agencies, promotion of volunteerism plus training and education on volunteer management issues

#### **Capital Fund**

This fund reports on tangible capital assets owned and acquired by the Society

#### **Volunteer Access Fund**

This externally restricted fund reports on the operation of the Volunteer Access program which provides supported volunteer opportunities for individuals with special needs. Funding is provided primarily by the Vancouver Island Health Authority (VIHA).

#### **Volunteer Legacy Fund**

This externally restricted fund reports on the distribution of proceeds received annually from the Victoria 94 Volunteer Legacy Fund (administered by the Victoria Foundation) which was established by the Victoria Commonwealth Games Society for the purpose of supporting volunteering in Greater Victoria. Proceeds are to be used to promote voluntarism and excellence in volunteer management.

#### **Consumers Conference, Special Needs Housing, Super Clean Program and Souper Meals Program Funds**

These externally restricted funds report the distribution of funding received annually from the Vancouver Island Health Authority (VIHA) for education, training, work experience and meetings of mental health consumers and for emergency housing needs

### 2. Accounting Policies

#### **Basis of Accounting**

These financial statement have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organization

#### **Tangible Capital Assets**

Tangible capital assets are recorded at cost. Contributed tangible capital assets are recorded at their fair value at the date of contribution. Amortization is calculated using the declining balance method at the rate of 20%.

Long-lived assets, including tangible capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to estimated undiscounted future cash flows expected to be generated by the asset. Assets to be disposed of would be separately presented in the balance sheet and reported at the lower of the carrying amount or fair value less costs to sell, and are no longer amortized. The asset and liabilities of a disposed group classified as held for sale would be presented separately in the appropriate asset and liability sections of the balance sheet.

### **Measurement Uncertainty**

The preparation of the Society's financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the balance sheet dates and the reported amounts of revenue and expenses for the year. Significant estimates are required to determine the allowance for doubtful accounts receivable, accrued liabilities and amortization charges. Actual amounts could differ from those estimates.

### **Revenue Recognition**

The Society uses the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue of the appropriate fund when the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or when receivable is the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions of property are recognized only when a fair value as of the date of contribution can be reasonably estimated, the property is to be used in the normal course of operations and would otherwise have been purchased.

Investment income, recorded on an amortized basis, includes interest, dividends, gains/losses on the sale of investments and holding gains/losses on investments.

### **Government assistance**

Government assistance is recognized when there is reasonable assurance that the Society has met the requirements of the approved grant program and the Society is reasonably certain based on management's judgment that the government grant will be received. Government assistance, including grants, related to operating expenses is accounted for as government assistance income on the Statement of Operations. Government assistance, including amounts related to the acquisition of property and equipment, is accounted for as a deferred capital contribution.

### **Volunteer Services**

The Society receives significant benefits from the services of its many volunteers. As no objective basis exists to value these contributions, they have not been reflected in these financial statements

## **3. Income Taxes**

The Society is a registered charity that is exempt from paying taxes on its income.

## **4. Financial Instruments**

The Society's financial instruments consist of cash, short-term investments, accounts receivable and accounts payable and accrued liabilities. It is management's opinion that the society is not exposed to significant liquidity, market (price) or credit risks arising from financial instruments. Price risk arises from the changes in interest rates, foreign exchange rates and market prices. Management estimates that the fair value of these financial instruments approximates their carrying values.



5. **Short-term Investments**

	2025	2024
Term Deposits	158,728	169,037

The term deposits mature in August and November 2025 and bear interest at rates of 2.95% and 3%

6. **Tangible Capital Assets**

In the Capital Fund, tangible capital assets are recorded at cost and consist of :

	2025			2024
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer hardware and software	130,995	122,399	8,596	10,745
Office furniture and equipment	42,516	42,198	318	398
	173,511	164,597	8,914	11,142

7. **Accounts payable**

Accounts payable represents accrued audit fees.

8. **Deferred Operating Grants**

Deferred operating grants represent restricted funding received during the current period which will be recognized as revenue in a subsequent period when the related expenses are incurred. Changes in deferred operating grants are as follows:

	2025			2024
	General Fund	Externally Restricted Funds	Total	Total
Opening Balances	191,043	161,477	352,521	316,662
Amounts received during the year	223,881	155,311	379,192	488,494
Amounts reported as revenue	(285,525)	(153,550)	(439,075)	(452,637)
Closing Balances	129,400	163,239	292,638	352,519

Deferred operating grants in the General Fund include direct access grants received from the Province of British Columbia, Ministry of Public Safety and Solicitor General, Gaming Policy and Enforcement Branch. Direct access grants received during the year totalled \$77,000 (2024: \$77,000).

**9. Funds Held for Directed Disbursements**

Funds held for directed disbursements represent restricted funding received during the current period from VIHA which will be recognized as revenue in a subsequent period when the related disbursements are made. Changes in funds held for directed disbursements are as follows:

	<u>2025</u>	<u>2024</u>
	Externally Restricted Funds	Externally Restricted Funds
Opening Balances	69,926	69,211
Amounts received during the year	119,544	100,068
Amounts reported as revenue	(119,587)	(99,353)
Closing Balances	<u>69,883</u>	<u>69,927</u>

**11. Operating Grants**

Volunteer Victoria defines capital to be its operating fund balances. Volunteer Victoria receives its principal source of capital through operating grants and memberships. Volunteer Victoria's objective when managing capital is to fund its operations. Volunteer Victoria monitors expenses and preserves capital in accordance with annual operating budgets.

Volunteer Victoria is not subject to any significant external covenants on its capital and has complied with any external restrictions on its revenue

**12. Remuneration of Employees, Contractors and Directors**

In accordance with the recent changes to the BC Societies Act, no amount was paid to directors during the year and there were no employees or subcontractors paid in excess of \$75,000 during the year.

## (Operating as Volunteer Victoria)

## SCHEDULE 2

2025

Volunteer Access	Volunteer Legacy	Consumers Conference	Meals Program	Total
-	-	-	-	-
73,815	-	13,774	105,473	193,063
-	79,735	-	-	79,735
73,815	79,735	13,774	105,473	272,798

YOUTH 2020	Volunteer Access	Volunteer Legacy	Consumers Conference	Meals Program	Total
299,614	-	-	-	-	299,614
-	70,276	-	10,583	84,160	165,119
-	-	50,793	-	-	50,793
299,614	70,276	50,793	10,583	84,160	515,527

## Wages and benefits

52,260	-	-	-	-	52,260
586	1,920	-	-	-	2,506
-	-	13,754	105,238	-	118,992
935	2,070	20	235	-	3,260
-	-	-	-	-	-
432	-	-	-	-	432
500	-	-	-	-	500
10,490	-	-	-	-	10,490
8,612	75,745	-	-	-	84,357
73,815	79,735	13,774	105,473	-	272,798

-	50,508	-	-	-	50,508
298,715	144	2,600	-	-	301,459
-	-	-	10,663	84,140	94,803
-	598	2,070	20	20	2,708
899	-	-	-	-	899
-	-	-	-	-	-
-	1,368	-	-	-	1,368
-	10,159	-	-	-	10,159
-	7,500	46,123	-	-	53,623
299,614	70,276	50,793	10,683	84,160	515,527

## Purchase of Capital Assets

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**GREATER VICTORIA VOLUNTEER SOCIETY**  
(Operating as Volunteer Victoria)

**SCHEDULE OF EXTERNALLY RESTRICTED FUNDS - STATEMENT OF FINANCIAL POSITION**

AT MARCH 31 2025

SCHEDULE 1

2024							2024						
	Volunteer Access	Volunteer Legacy	Consumers Conference	Souper Meals Program	Total		Volunteer Access	Volunteer Legacy	Consumers Conference	Souper Meals Program	Total		
Youth 2020													
ASSETS													
Current Assets													
Cash and equivalents	-	71,023	89,047	6,806	63,077	229,954	(39,648)	68,113	91,905	10,512	59,413	190,296	
Accounts Receivable	-	166	192	-	-	358	51,576	154	142	-	-	51,872	
Interfund Accounts Receivable (Payable)	-	2,810	-	234	(234)	2,810	-	1,163	-	2,703	(2,703)	1,163	
	-	73,999	89,240	7,040	62,844	233,122	11,928	69,430	92,048	13,215	56,710	243,330	
LIABILITIES AND FUND BALANCES													
Current Liabilities													
Accounts Payable	-	-	-	-	-	-	11,928	-	-	-	-	11,928	
Deferred Operating Grants	-	73,999	89,240	-	-	163,239	-	69,430	92,048	-	-	161,477	
Funds held for future directed disbursements	-	-	-	7,040	62,844	69,883	-	-	-	13,215	56,710	69,925	
	-	73,999	89,240	7,040	62,844	233,122	11,928	69,430	92,048	13,215	56,710	243,330	