



Vacancy Posting - Competition #2015-06/08-CCW(C)

Posting date: June 9, 2015
Closing date: June 17, 2015
Position: Childcare Worker (Casual)
Hours of Work: On call position, hours may be from:
Monday to Friday 8:45-11:45 am
12:30-3:30 pm
Rate of Pay: \$17.36-\$21.72 per hour

The Inter-Cultural Association of Greater Victoria (ICA) helps individuals and organizations connect across cultures. We provide information, support and tools to help immigrants reach their goals. By engaging people through networks, education and arts programming, we create a welcoming community. ICA offers services for newcomers, including settlement and integration counseling, translation and interpretation, English classes, mentoring, volunteer matching, and peer support. We also provide outreach and education in the community through arts programming, as well as workshops on anti-racism, multiculturalism, diversity awareness, immigration and human rights.

General Purpose:

Reporting to Childcare Coordinator the Childcare Worker position provides care in a safe, nurturing and stimulating environment for the pre-school children of participants in ICA's various settlement and integration programs, including language training; employment; information and orientation.

Education and Experience:

- ECE Certificate or related training
- Current CPR and Childcare First Aid
- Demonstrated successful experience in a childcare setting
- Minimum two years' experience

Requirements:

- Successful applicants will be required to produce a current clear criminal record check and a letter from a medical doctor stating that they are in good physical and mental health
- Major immigrant language an asset
- Sensitivity to the needs and concerns of immigrant families
- Ability to work cooperatively as part of a diverse team

Main Job Tasks and Responsibilities:

- Plans and implements a daily program of developmentally appropriate activities for children
- Organizes space and equipment, and prepares program materials prior to activities; contributes to cleaning-up after program
- Attends to children's physical needs for diapering, toileting, eating, and sleeping
- Follows established procedures for implementing and monitoring safety and hygiene practices for all children
- Participates in childcare related training opportunities to stay current on issues impacting ICA's clients and their children
- Participates in regular team and organization-wide staff meetings
- Follows all ICA policies and administrative procedures
- Other related duties as assigned.

Closing Date:

Please submit a cover letter and current resume, noting relevant qualifications and experience, to the Inter-Cultural Association of Greater Victoria, 930 Balmoral Road, Victoria, BC, V8T 1A8, Attention: Administration Manager, or email to evanniekerk@icavictoria.org by 4:30pm on June 17, 2015. Please quote competition number in subject line.

Please note: This is a unionized position subject to the terms and conditions of our Collective Agreement and of our funding agreements with various funders. This position is open to male and female applicants. This position requires union membership. Only short-listed applicants will be contacted.